*****PLUMLEY WITH TOFT & BEXTON***

***PARISH COUNCIL***

**MINUTES OF THE ANNUAL GENERAL MEETING OF THE PARISH COUNCIL**

**HELD ON**

**WEDNESDAY the 8th May 2023 at 7.00 pm, at PLUMLEY METHODIST CHURCH**

**Councillors in attendance:** A Gabbott(Chair), G Coates (Vice Chair J Wright, S Crossman, D Nichols, A Thomson. A Harrison (CEC)

1. **Apologies**

**Apologies were received from** Councillors Stephen Jones, Andy Shaw, Mark Pickup, Veryan Leycester Roxby

**Parish Council positions**

**PTBPC/01/2425 Resolved** to appoint the following:-

* 1. Chairman, Anthony Gabbott
	2. Vice Chairman Ged Coates
	3. Councilors with areas of responsibility
* Planning John Wright
* Village Hall David Nichols / Sybil Crossman
* Highways Ged Coates
* Footpaths Andy Shaw / Mark Pickup
* Police Liaison Sybil Crossman / Veryan Roxby Leycester
* Community Resilience Defer – David Nichols willing to support
	1. Responsible Financial Officer David McGifford Clerk
	2. Internal Auditor Bob Mottershead

**Questions from members of the public.**

Resident James Robinson spoke about matters relating to his property and highway safety concerns

1. **Declaration of interests**

Declarations of non-pecuniary interests were received from Sybil Crossman on matters relating to Plumley Methodist Church, the Village Hall. Richard Comberbach Trust and the Allostock and Plumley Aid Fund

1. **Minutes**

**PTBPC/02/2425 Resolved to** approve the minutes of the Council meeting 6th March 2024 subject to 1 amendment in Sybil Crossman’s declaration of interest which should have read Plumley Methodist Church

1. **Co Option of a Councillor**

**PTBPC/03/2425 Resolved** to appoint Penny Allen onto the Council

1. **Cheshire East Council Matters**:

Ward Councillor Harrison presented details on –

* Plumley and Lower Peover D Day event
* Placing pressure on CEC Highways on installation of Average Speed Cameras
* Cheadle Lane bridge repair / replacement
* Will be having another surgery for residents
1. **Clerks Report (attached)**
	1. Correspondence of note and to take decisions on items specified.
	2. Reports of additional Road Traffic Accidents and near misses.

**PTBPC/04/2425 Resolved to** note correspondence and the addition of a RTA on Middlewich Road

1. **Financial Payments –**
	1. To approve payments including salaries & expenses**.**

**PTBPC/05/2425 Resolved** to approve salaries and payments

* 1. To approve the balances in the Operational and Reserves and Savings Accounts

**PTBPC/06/2425 Resolved** to approve balances in the Operational and Reserves and Savings Accounts

**PTBPC/07/2425 Resolved** to delegate authority for payment of items relating to the Mid Cheshire Rail Partnership Reserve to the Chair and the Vice Chair and the Clerk ( 2 of 3 )

1. **Meeting Calendar 2024/25**

**PTBPC/08/2425 Resolved** To approve the proposed dates for Council meetings 2024/25

3rd July 2024 11th September 2024 6th November 2024 8th January 2025, 5th March 2025 & 7th May 2025

1. **To receive any comments and reports by Councilors concerning transport, planning, footpaths, highways, Village Hall, Parish Plan, Community Pride, Community Resilience, Home watch**

***Note - When receiving reports and making resolutions perceived risks need to be identified and if necessary agreed actions required to mitigate them.***

**General Highways issues,** (action log attached)

1. **Streetscape projects GC**

Councillors were made aware of the opportunities of support for Streetscape activity. Congleton Town Council officer to visit Plumley to look at options and report back at the September meeting

1. **Planning JW**

**11 Trouthall Lane Plumley**

**PTBPC/09/2425 resolved to** support the statement sent through toCEC Planning

 The Parish Council is of the opinion that.

1. whilst it is possible that a loft conversion could be regarded a Permitted Development in some instances, the proposal as shown on the plans is not regarded as such by the Parish Council, and a Certificate should not be given).

2. A loft conversion with roof lights, may possibly be Permitted Development, in some instances, depending upon the details (fixed shut, obscure glazing), this is not shown.

3.A loft conversion, with a dormer window, with obscure glazing, fixed shut may in some instances, be regarded as appropriate, this is not shown.

4. A loft Conversion with an almost full length, almost full height, rear dormer, with three windows (none fixed shut), sliding patio doors with three panels(one fixed shut), opening on to a balcony overlooking the rear of properties, and beyond, on Holly Tree Road, and other near side neighbouring properties, on Trouthall Lane, as shown on the submitted plans, would not be appropriate, and should not be given a Certificate of Lawfulness, or given Planning Permission,

1. **Cheshire Oil Development**

Reported that there are no signs of any changes

1. **Police Liaison**

No updates

1. **Footpaths**

**Action** – Clerk to contact CEC Officer Genni Butler to see if there are any updates on the Lime Pits being awarded Public Right of Way Status

1. **Meetings – To note feedback from meetings attended since the last meeting on the 6th March 2024**

Veryan RL and Sybil Crossman remotely attended the Parish Forum on 19 April 23

**16 To receive any items for inclusion in the agenda for the next meeting.**

None

**Clerks Report 8th May 2024**

**5.1 Correspondence of note**

|  |
| --- |
| **General correspondence**  |
| **March** | Booths Bridge Councils position  |
| **13.3** | To CEC re Advertising Consent Harm - Holford Hall Plumley A556 dual Carriageway |
| **21.3** | A Harrison new colour theme for N Boards / website etc  |
| **22.3** | Rail Report Spring 2024 |
| **26.3** | Message from Planning Enforcement– removal of buss on M6 bridge  |
| **11.4** | 24/1143M 11, TROUTHALL LANE, PLUMLEY, CHESHIRE, WA16 0UN |
| **22.4**  | S Geake – Richard Comberbach Trust Report – forwarded to cllrs  |
| **3.5** | Cheshire East HWRC Review - public consultation launch – end 13.6 |

**5.2. Road Traffic accidents and near misses (to be advised at the meeting)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Date**  | **RTA/ Near miss** | **Location**  | **B Lights y/n****Incident ref**  |
| **20.4.24** | RTA | Chester Road, A556, near Plumley, 3 vehicles  | Yes  |

**Financial Payments**

**5.3 to approve payments and balances**

|  |  |  |
| --- | --- | --- |
| **OPERATIONAL ACCOUNT**  |  |  |
| **Opening Balance**  |  | 10,399.31 |
| **50% precept income**  |  | 10,139.00 |
| **Balance**  |  | 20,538.31 |
| **Less Mid cheshire community rail partnership £500\*\* held by PTBPC** |  | 20,038.31 |
| **chq Ref** | **Payee** |  |  |
|  | D McGifford – clerk salary including website | 610.91 |  |
| BACS | D McGifford Expenses | 118.08 | 728.99 |
| Chq | HMRC  |  | 541.76 |
| BACS | St Johns Church donation  |  | 300.00 |
| BACS | Chalc annual membership |  | 245.48 |
| BACS | Plumley Methodist Church – meeting room  |  | 28.00 |
| BACS | Congleton Town Council - Printing |  | 100.00 |
| Chq  | Cheshire Wildlife Trust  |  | 36.00 |
|  | Total  |  | 1980.23 |
|  | **Balance carried forward for PTBC** |  | **18058.08** |

|  |  |  |  |
| --- | --- | --- | --- |
| \*\* | **Mid Cheshire Rail Partnership**  | Income | Exp |
|  | Mid Cheshire Community Rail Partnership \* | 500.00 | 0.00 |
|  | Balance  | 500.00 | 0.00 |

**5.31 \*\*Delegate authority for payment for Mid Cheshire Rail Partnership to Clerk, Chairman and Vice Chairman ,**

|  |  |  |
| --- | --- | --- |
| **5.4** | **RESERVES AND SAVINGS ACCOUNT** |  |
|  | ASC Reserve  | 26,199.00 |
|  | Interest received  | 122.08 |
|  | Streetscape reserve  | 0 |
|  | General reserve **3 months of annual budget incl election** | 5,000.00 |
|  |  | 31,321.08 |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  Budget 2024-25 |  | To date  | Balance |
| **1** | clerk salary  | 6304 |  |  |
| **2** | Website management / development  | 612 |  |  |
|  | Total  | 6916 |  |  |
| **3** | Clerk expenses  | 800 |  |  |
| **4** | Room Hire  | 300 |  |  |
| **5** | Insurance  | 350 |  |  |
| **6** | Subscriptions/ memberships  | 370 |  |  |
| **7** | Streetscape & Community projects  | 2000 |  |  |
| **8** | Annual Audit of accounts  | 300 |  |  |
| **9** | Training of Councillors and staff  | 50 |  |  |
| **10** | Ex gratia payment - internal audit  | 75 |  |  |
| **11** | CAB(£437) and MCAHS2 (£323)  | 437 |  |  |
| **12** | Churchyards donation  | 1000 |  |  |
| **13** | Village Hall donations  | 5500 |  |  |
| **14** | Newsletter printing  | 100 |  |  |
| **15** | Reserves post ASC | 250 |  |  |
| **16** | Chairmans allowance  | 200 |  |  |
| **17** | ASC loan repayment  | 1630 |  |  |
|  | **Totals**  | **20278** | **1292** |  |
| **18** | Households (tax base)  | 405.79 |  |  |
| **19** | Precept per Household  | 49.97 |  |  |
| **20** | £ increase  | 1.63 |  |  |
| **21** | % increase  | 3.78 |  |  |

**5.5 Notice Boards (3)**

5.41 To consider refurbishment of the Parish Council Notice Boards including potential new colour scheme.

5.42 Quote for refurbishment by CTC £506.99

**HIGHWAYS**

|  |  |  |  |
| --- | --- | --- | --- |
| Date | Reference | Issue | Actions / Outcome  |
| 24.10 | Limebeds footpaths | Access to them still prohibited | CEC in communications re an objection to them being opened  |
| 19.10 | Footpath  | Installation of Kissing gate  | Awaiting response from CEC |
| 19.10 | Trouthall Lane / PMR **4860952.** | Flooding caused by drain blockage (leaves) reported on Fix my Street | Noted and scheduled  |
| 19.10 | Plumley Moor Road **4762164.** | Lamppost 9 opposite entrance to Plumley station reported on Fix my Street | Noted and scheduled |
| 20.5.23 | Gulley issue PMR**454163** | Localised flooding – blocked gulley | Noted and scheduled |
| 11.1.24 | Footpath from PM Church to Golden Pheasant  | Footpath in poor condition  |  |
| 8.5.24 | Booths Bridge  | Repair and road closure  | Lobbying required  |

**ONGOING ACTIONS**

|  |  |  |  |
| --- | --- | --- | --- |
| Date | Reference | Issue | Actions / Outcome  |
| Jan 24 | Honey Pot  | CEC to advise on approval of works on re thatching  | Awaiting response from CEC |
| Jan24  | Holford Hall  | A556 advertising banner legality  | CEC to review AH Chase (?) |
| Jan 24 | Christmas tree for 2024 | To be discussed  | Image required  |
| Jan 24 | Builders yard / concrete batching plant planning approval  | To review the previous planning applications and conditions  |  |